



COMMUNITY MENTAL HEALTH

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DATE: August 31, 2006

TO: Executive Staff
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Program Supervisors
Authorized Administrative Manual Holders

FROM: Donald I. Habkirk, Jr.,
Executive Director

RE: **EXECUTIVE DIRECTIVE 7 / 2006**
STAFF PRIVILEGES FOR PROVISION OF CHILDREN'S
SERVICES -- COMPLIANCE WITH DCH TRAINING
REQUIREMENT



A CARF Accredited
Organization



MEMBER

Effective immediately, staff privileges for children's service provision shall be directly tied to compliance with the DCH (Children's Diagnostic and Treatment Center) requirement that full-time staff who work with children obtain twenty-four (24) hours of formalized professional development and training annually that is specific to treatment of children (working with, treatment, diagnosis, therapy modules, etc.) and specific to the age group (toddlers, adolescents, etc.). Not more than one-half (twelve) of these hours may be satisfied by documented hours of supervision and consultation. Application of this requirement will occur at the point of privileging / re-privileging. **Full privileges will not be granted to staff who fail to satisfy this annual requirement.**

Program Supervisors shall be responsible for monitoring and tracking staff compliance with this DCH training requirement. Periodically, but at least annually, the Policy Management Division - QI staff - shall contact Program Supervisors / designees for information regarding the above training obtained by each individual full time staff member working with children in order to prepare for DCH reviews and certification of our children's program. MCCMH shall also maintain a centralized training database for staff.

DIH:lfm

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